

GOVERNMENT OF JAMMU & KASHMIR
Town Planning Organisation, Jammu

‘REQUEST FOR EXPRESSION OF INTEREST’

FOR

Consultancy for the preparation of Zonal Plans for Udhampur Development Authority,
Udhampur,

Jammu and Kashmir

1. For and on behalf of Governor of Jammu and Kashmir State, the Chief Town Planner, Town Planning Organisation, Jammu invites **Expression of Interest (EOI)** from eligible *Consultancy Firms/Schools of Planning and Architecture/Urban Planning Research Institutes of repute* for providing consultancy services for the preparation of **G.I.S based Zonal Plans for Udhampur Development Authority.**
2. The scope of the Consultancy would be the preparation of the Zonal Plans for Udhampur Development Authority as per Jammu and Kashmir Development Act 1970:
 - I. Carry out all field surveys necessary for the preparation of Zonal Plans
 - II. Procure the satellite imageries, digital elevation models and other necessary data needed for GIS based zonal plans
 - III. Submit Draft zonal plans
 - IV. Finalize the zonal plans on the basis of technical inputs from the Government/Udhampur Development Authority/Chief Town Planner-TPO-Jammu/citizen participation.
3. TPO invites eligible Consultants to express their interest in providing the Consultancy Services for the aforesaid assignment.
4. Interested consultants must provide the following information indicating that they are qualified to perform the required services in the Format (annexure A)
 - I. Technical Competence
 - II. Geographical Experience
 - III. Project References
 - IV. Availability of Skilled staff in planning, urban design, transport planning, environment planning, housing
 - V. Audited balance sheets of last three financial years
 - VI. Certificate of incorporation
5. The criteria for short listing shall be as follows:
 - (I) The firm should be in consulting business at least for the last 10 years (in case of JV all the members shall satisfy the requirement).
 - (II) The firm shall be financially sound with an annual average turnover of more than INR 1,00,00,000 during the previous three financial years (in case of JV, lead partner shall satisfy at least 50% of the requirement and all Joint Venture partners shall satisfy at least 25% of the requirement and jointly they shall satisfy 100% of the requirement).

- (III) The firms should have a track record of successfully completing at least two similar assignments during the previous ten years. The projects that will be considered:
- Master Plan/Comprehensive Development Plan for an area not less than 60 Sq. Kms on GIS platform.
 - Zonal Development Plans for an area of not less than 60 Sq. Kms on GIS platform.
- (IV) Availability of skills among key staff in the disciplines of urban planning, urban design, transport planning, environmental planning, Civil Engineering and Architecture
(Note: I and II will not apply to Schools of Planning and Architecture/Urban Planning Research Institutes of repute)
- The consultant may associate with other firms to enhance their qualification. (The "association" may take the form of a joint venture (with joint and several liability) or of a sub-consultancy), and this should be stated clearly in their submission.
 - A consultant will be finally selected in accordance with Quality and Cost Based Selection (QCBS) procedures.
 - Interested Consultants may obtain further information at the address given below from 10.00 – 16.00 hours (IST) on all working days. This notice for Expression of Interest has also been posted on the e-procurement website www.jktenders.gov.in
 - Expressions of Interest with all relevant information and documents must be uploaded online in the prescribed format given in 'Annexure A' on e-procurement website "jktenders.gov.in" and subscribed as "Consultancy for the preparation of Zonal Plans for Udhampur Development Authority, Udhampur, Jammu and Kashmir from 24.07.00.2018 (10.00 hours) up to 16.00 hours (IST) on **24.08.2018**. Besides the hard copy in a closed envelope containing all relevant documents/information can be submitted/ delivered to the address mentioned below by not later than **24-08-2018** up to 14:00 hours (IST). In the event, this last date being declared as holiday by the State Government, due date for submission of hard copy of above EOI will be the next working day, the time will remain the same.

Sd/-
Chief Town Planner,
Town Planning Organisation,
Jammu.

Address:

Chief Town Planner,
Town Planning Organisation, Jammu
Ph.no.: 0191-2432248
E-mail:townplanningjammu@gmail.com

NIT No. e-nit CTPJ 01 of 2018

Dated: 23/07/2018

Copy to the:-

- Divisional Commissioner Jammu/Kashmir for information.
- District Development Commissioner Udhampur for the information.
- Private Secretary to the Worthy Financial Commissioner, HUDD J&K, Civil Secretariat Jammu for the information of the Financial Commissioner.

Annexure A

Town Planning Organisation

Expression of Interest (EOI)

Project Name	
Assignment	

i. Consulting Firm Information:

Consultant Name: Acronym:	Country of Incorporation:
EOI Submission Authorized by:	Position:

Associations (Joint Venture or Sub-consultancy)

Consultant	Acronym	Country of Incorporation	Joint Venture(JV) or Sub-consultant	EOI Submission Authorized BY	Position

Present the rationale for and benefits of working in association (JV or Sub-consultant) with others rather than undertaking the assignment independently (as appropriate). Describe the proposed management and coordination approach of the association and the role of each firm.

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I confirm that:

- Documentation regarding our corporate structure including beneficial ownership has been attached.
- Written agreement to associate for the purpose of this Expression of Interest has been signed between the Joint Venture partners and has been attached.

Once your team is shortlisted and invited for submission of the Proposal, it is not permissible to transfer the invitation to any other firm, such as Consultant's parent companies, subsidiaries and affiliates.

ii. Assignment Specific Qualification and Experience.

A. Technical Competence

Cross-referencing from your profile Project References, highlight the technical qualifications of your entity/Joint Venture in undertaking similar assignments. Provide details of past experiences working with similar project authorities.

B. Geographical Experience

Cross-referencing from your profile. Project References, present experiences in similar geographic areas.

1. How will your firm/Joint Venture handle complaints concerning the performance of experts or quality of the reports submitted for this assignment? What internal controls are in place to address and resolve complaints?

2. How will you ensure the quality of your firm's/Joint Venture's performance over the life of this assignment?

3. Describe standard policies, procedures and practices that your firm has put in place to avoid changes/replacements of personnel and to ensure the continuity of professional services once contracted.

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C. Other Information (maximum of 500 words)

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D. Project References

Please select most relevant projects to demonstrate the firm's technical qualifications and geographical experience (maximum 10 projects).

S.NO	Project	Period	Client	Country	Firm
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

Project summary

SN 1	
Project Title	
Country/ Region	
Start Date	
Completion Date	
Continuous /Intermittent	
Client	
Funding Source	
Description	(Indicate your role and input in person-months)

SN 2	
Project Title	
Country/ Region	
Start Date	
Completion Date	
Continuous /Intermittent	
Client	
Funding Source	
Description	(Indicate your role and input in person-months)

(Please insert more tables as necessary)

III. EOI Attachments

SN	Description
1	Certificate of Incorporation of the lead member
2	Certificate of Incorporation of the JV member (for each member)
3	Certificate of Incorporation of the Sub-Consultant (for each member)
4	Letter of Association
5	Audited balance sheets of last three financial Years
6	CV's of key staff in the disciplines of urban planning, urban design, transport planning, environmental planning, Civil Engineering, Architecture

(Please insert more rows as necessary)

IV. Eligibility Declaration

We, the undersigned, certify to the best of our knowledge and belief:

- We have read the advertisement, including scope of work, for this assignment.
- Neither the consulting firm nor its JV member or sub-consultant or any of its experts prepared the scope of work for this activity.
- We confirm that the project references submitted as part of this EOI accurately reflect the experience of the specified firm/Joint Venture.
- The lead entity and JV member or sub-consultant are not currently sanctioned by the Government of India or any state govt. or any semi-public agency of any state govt.
- JV member or sub-consultant named in this EOI confirmed their interest in this activity in writing.
- JV member or sub-consultant named in this EOI authorized us in writing to represent them in expressing interest in this activity.
- We understand that any misrepresentation that knowingly or recklessly mislead, or attempt to mislead may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded, and may result in further remedial action.
- We confirm our availability to commence work on the indicative commencement date specified in the consulting services recruitment notice for this assignment.

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The scope of the Consultancy would be the preparation of the Zonal Plans for Udhampur Development Authority which *inter alia* shall include the field surveys necessary, procurement of satellite imageries, digital elevation models, draft zonal plans and the finalization of the zonal plans as per Jammu and Kashmir Development Act 1970.

TPO-Jammu invites eligible Consultants to express their interest in providing the Consultancy Services for the aforesaid assignment. The details of the assignment and the format for the submission of the Expression of Interest are available on the following sites:

www.tpojammu.jk.gov.in

www.udhampur.nic.in

Sd/-
Chief Town Planner,
Town Planning Organisation,
Jammu

Address:

Chief Town Planner,
Town Planning Organisation, Jammu
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